



# EXHIBITOR SERVICES



HYATT  
REGENCY  
LOS ANGELES  
INTERNATIONAL AIRPORT

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.

NAME OF CONFERENCE		START DATE	END DATE	NO. OF EVENT DAYS		
ORGANIZATION NAME		ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.		
STREET ADDRESS		CITY	STATE	ZIP CODE		
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME	AM PM	PICKUP DATE	PICKUP TIME	AM PM
EMAIL ADDRESS			ORDERED BY			

**ORDERING INSTRUCTIONS:** To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Prices are for exhibit floor only. All rental prices subject to a % markup if ordered day of. Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you. The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER.**

**Tax Exempt Status** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided. marked as follows:

**Cancellations** – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

Labor and/or service charges may apply and/or loss damage waiver.  
**Shipping Instructions** – Any materials being sent to the venue must

**Form Submission** – Email completed form to

## MONITORS

	PRICE	QTY.	DAYS RENTED	TOTAL
■ 22" Multi Sync Monitor Wall Mount Single-Pole Stand	\$145	_____	_____	_____
■ 32" LCD monitor Dual-Post Stand Table Stand Speakers	\$270	_____	_____	_____
■ 46" LCD monitor Dual-Post Stand Table Stand Speakers	\$555	_____	_____	_____
■ 55" LCD monitor Dual-Post Stand Table Stand Speakers	\$765	_____	_____	_____
■ 70" LCD monitor	Please contact PSAV for quote			

## AUDIO EQUIPMENT

	PRICE	QTY.	DAYS RENTED	TOTAL
■ CD player	\$000	_____	_____	_____
■ Wired microphone Handheld Lavalier	\$000	_____	_____	_____
■ Wireless microphone Handheld Lavalier	\$000	_____	_____	_____
■ Wireless headset microphone \$000 <i>Requires wireless microphone unit to operate</i>		_____	_____	_____
■ Powered speaker \$157 <i>up to five people</i>		_____	_____	_____

■ Sound system \$593 \_\_\_\_\_ *two speakers, two stands, one mixer, one wired microphone up to 20 people*

	PRICE	QTY.	DAYS RENTED	TOTAL
■ 4-channel mixer	\$130	_____	_____	_____

## ACCESSORIES

■ DVD player	\$95	_____	_____	_____
■ Laptop	\$225	_____	_____	_____
■ Black-and-white printer	\$205	_____	_____	_____

## PROJECTION PRICE QTY. DAYS RENTED TOTAL

■ LCD projector	\$505	_____	_____	_____
■ 42"-54" Rolling cart	\$65	_____	_____	_____
■ Tripod screen 8'	\$95	_____	_____	_____

## INTERNET

	PRICE	QTY.	DAYS RENTED	TOTAL
■ Wired internet connection \$190		_____	_____	_____
■ Wireless internet connection \$15-\$22		_____	_____	_____
■ Dedicated bandwidth	<b>Please contact PSAV for quote</b>			

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Sonal Chand

Director, Event Technology - PSAV®

Hyatt Regency Los Angeles International Airport  
6225 West Century Blvd Los Angeles, CA, USA, 90045

■ Mobile: 310.926.3124



**LIGHTING** PRICE QTY. DAYS RENTED TOTAL ■ Up-light \$000

All rigging requests should be placed using the Rigging Request Form.

POWER	PRICE	QTY.	DAYS RENTED	TOTAL
■ 120V – 5 AMP	\$260	_____	_____	_____
■ 120V – 10 AMP	\$260	_____	_____	_____
■ 120V – 15 AMP	\$260	_____	_____	_____
■ 208V Single Phase – 20 AMP	\$825	_____	_____	_____
■ 208V Single Phase – 30 AMP	\$825	_____	_____	_____
■ 208V Single Phase – 60 AMP	\$825	_____	_____	_____
■ 208V Three Phase – 20 AMP	\$825	_____	_____	_____
■ 208V Three Phase – 30 AMP	\$825	_____	_____	_____
■ 208V Three Phase – 60 AMP	\$825	_____	_____	_____
■ 25" AC cable	\$21	_____	_____	_____
■ Power strip	\$21	_____	_____	_____

**CUSTOM ITEMS**

PRICE	QTY.	DAYS RENTED	TOTAL
\$000	_____	_____	_____
\$000	_____	_____	_____
\$000	_____	_____	_____
\$000	_____	_____	_____
\$000	_____	_____	_____

**SPECIAL REQUESTS**

Please add any items not listed above that you require.

TOTAL COSTS	PRICE
EQUIPMENT TOTAL	
SETUP AND TEAR DOWN (24% of Line 1—Required)	
SALES TAX (8% CA State tax—Excluding power, internet and labor)	
<b>TOTAL DUE</b>	

**RIGGING**



# EXHIBITOR SERVICES

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**BOOTH DIAGRAM**

ORGANIZATION NAME	ROOM/EXHIBIT BOOTH NO.
SHOW NAME	SHOW DATES

**Internet**

Please indicate on the grid the location of your internet drop(s) using W to signify a wired internet drop and T to signify a wiring. If no location is indicated, the internet drop will be placed in the middle back of the booth.

**Power**

Please indicate on the grid the location of your power drop(s) using exact measurements and how many amps each power telephone drop should have (e.g., 15A). If no location is indicated, the power be drop will be placed in the middle back of the booth. There is a minimum labor charge for hook-up and dismantle for all nonstandard locations, multiple outlet locations, island booths and 208V services.

Adjacent Booth No. \_\_\_\_\_

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